

# School Re-Entry Plan: Kinistino Public School Guidelines



## Introduction

The Ministry of Health and Ministry of Education have provided guidelines for the return to school that provide a framework for Saskatchewan Rivers Public School Division (SRPSD) to support schools in the development of their local school plans.

The purpose of this plan is to provide information regarding operations and procedures at **Kinistino Public School** that align with the guidelines provided in [SRPSD Return to School Plan](#) and the [Re-Open Saskatchewan Primary and Secondary Educational Institution Guidelines](#).

**Kinistino Public School** is committed to work with Saskatchewan Rivers Public School Division, provincial authorities and our families to support the health and safety of students, staff and all stakeholders with the resumption of classes.

This plan will be updated whenever new guidelines or directives are enacted by the school division or the province. All revisions of the plan will be communicated to parents and made available on the school's website.

***NOTE: Saskatchewan Rivers Public School Division's Return to School Plan and School Specific Plans will evolve as required by emerging health risk assessments***

Details on the school's processes and procedures are provided in each of the following sections:

1. Social-Emotional Supports for Staff and Students
2. Student Supports and Safety
3. Early Learning (Prekindergarten and Kindergarten)
4. Curriculum and Instruction
5. Supporting Students with Intensive Needs
6. Extracurricular activities
7. Access to School Facilities and External Services
8. Caretaking & Maintenance
9. Transportation
10. Parent Engagement & Support

# School Re-Entry Plan: Kinistino Public School



## Social-Emotional Supports for Staff and Students

Our priority will be to ensure that all students feel safe, comfortable and happy upon their return to school. The staff are excited to welcome back all students and we will ensure that we are prepared for their arrival. Our staff will be reaching out to all families prior to the start of the school year as we know that families have varying degrees of comfort with the return to school.

- Our school plan will be updated on our web page and posted on our Facebook page; it will also have significant changes emailed to families.

Students and staff may require social-emotional supports at various points of re-entry. Meeting student mental health needs will be a primary focus as we return to school.

- Our school counselor will be available for staff and students weekly, mental health supports such as Kids Help Phone are available and we will ensure students know how to access these supports.
- Teachers will be monitoring students and identifying needs. As needs arise, staff will connect with student and contact parent to discuss student concerns as necessary. Teacher may refer to school counselor or administrator for follow up.
- Time will be allotted in class for students to express their emotions (as a group and individually).
- Student supports for intensive needs will also be available. Please contact the school for more information

## Student Support & Safety

### Safe Attendance:

- New families to Kinistino School should phone 306-864-2252 to make an appointment for registration.
- Students with [COVID-19 symptoms](#) are to remain home (please see the *monitor and self-isolate scenarios in SRPSD Return to School Plan*). Staff will contact Administration immediately if they suspect a student in their classroom is displaying symptoms.
- If a student becomes ill, they will be immediately removed from the classroom and placed in an isolation room. Contact will be made with the student's caregiver and it will be expected that the student will be picked up within an hour of contact being made. The student will be required to wear a mask and will be supervised by a staff member (equipped with PPE including mask, shield and gloves) until pick up occurs.
- Students will stay within their cohort grouping as much as possible throughout the school day
- Hand sanitizing stations will be available at student entrances and classrooms
- Physical distancing protocols in commons areas within the school must be followed.
- Mask and hand hygiene expectations at Kinistino:
  - Masks for students grades 4-12 are required as per SRPSD Return to School Plan. Masks are highly recommended for K - 3 students as well. Parents/guardians wishing to provide their children with cloth masks to wear at school, are encouraged to do so (please see resources below for specific information regarding masks). See SRPSD Return to School Plan for full details.
  - Bandanas and gator masks are not appropriate face coverings. Masks should be constructed with at least 2 layers of fabric.
  - Resource examples
    - <https://www.canada.ca/en/public-health/services/video/covid-19-wear-non-medical-mask-face-covering-properly.html>
    - [https://www.saskatoonhealthregion.ca/locations\\_services/Services/Germ-Smart/Pages/Germ-Smart-School.aspx](https://www.saskatoonhealthregion.ca/locations_services/Services/Germ-Smart/Pages/Germ-Smart-School.aspx)
    - Red Cross:
      - <https://www.youtube.com/watch?v=rVHhPWbnUi0>
      - <https://www.youtube.com/watch?v=cbChv7vg8gs>
  - Masks will be provided to students who require them.
  - Masks must be worn before entering the school and remain in place throughout the entire school day (with the exception of eating)
  - Staff will provide instructions on mask use, hand hygiene, and limiting physical contact to all students.

### Safe Access:

- School will begin with a staggered start for students/families. Students will be assigned dates between September 8-11 for their attendance. Please watch for communications on September 3<sup>rd</sup> for details.
- Staggered arrival and departures by bus/non-bus students. Non-bus students are asked to not arrive at the school prior to 8:30. Elementary students are to remain on the playground, play with members of their cohort and not enter the school until directed to do so by the supervisor. At first bell, elementary grades will line up in designated areas and school access will be directed by the supervisor.
- Staggered recess/break/lunch times for students will be implemented

	<b>Group A K, 2, 4/5</b>	<b>Group B 1, 3, 5/6</b>	<b>Group C Gr 7-9</b>	<b>Group D Gr 10-12</b>
AM Break	10:15 -10:30	10:40-10:55	10:25-10:35	10:40-10:50
Lunch	Eating – 12:35-12:55 Playground – 1:00-1:20	Playground – 12:35-12:55 Eating– 1:00-1:20	Homeroom 12:35-1:20	Homeroom 12:35-1:20
PM Break	2:20 -2:35	2:00 -2:15	N/A	N/A
Dismissal	3:10	3:20	3:10	3:20

### Safe Activities:

- Focus will be on minimizing large gatherings therefore assemblies/guest speakers will be on hold until further notice
- No curricular trips will be allowed until further notice
- Intramural programs will not be allowed until further notice
- At this point we will not have a canteen or milk program - we will communicate with families when we begin again.
- The vending machine will still be available for student use with appropriate sanitization guidelines
- Water fountains will be disabled until further notice however the bottle filling stations will still be operational for students to use water bottles throughout the day.
- Fire drills will be practiced as an individual classroom drill under the teacher's direction and lockdown drills will follow our normal procedures.

### Safe Classrooms:

- All grades will have assigned seating within their homerooms
- Teachers will move to students and classrooms (students will remain in their homerooms)
- Teachers will arrange their learning environments to be front-facing during instruction as directed by the Chief medical health officer.
  - At some point students may work in partners or small groups, to limit minimal close contacts, the class will be divided into pods so students will only be grouped with a portion of classmates.
- Students are asked to bring only necessities to and from school (outer wear, lunch kit, backpack, learning resources, school supplies) and will keep items in their locker
  - High School - when entering the classroom, students must ensure there is a 3 locker distance between them and others when at their locker. Students are asked to sit in their desks until locker area is free. Students must use hand sanitizer before and after locker use
  - Elementary students -students will not be sharing lockers. If there is not enough space, alternative space will be provided.
- Kinistino students will continue to bring their own lunch and eat in their classroom.
  - Please remind students they must not share food
  - Please ensure your student has the necessary utensils and that they are able to open all packaging within their lunch
- We want our students to have a great school experience - and we want our kids to be safe while having fun learning. To help keep our kids safe we will:
  - Teach healthy hygiene behaviors and ensure practices are established through teaching protocols and procedures to students (handwashing; covering coughs and sneezes; avoiding touching the face)
  - Support students with limiting physical contact (hugs and handshakes etc.) and instead encouraging "air high fives", waves, winks, saying hello in sign language, giving the peace sign etc.
  - Teach hallway etiquette
  - Hand Sanitize when entering and exiting a room
  - Establish bathroom routines to limit overcrowding
  - Utilize outdoor spaces as much as possible
  - Reduce the number of toys, games resources available. We have removed items which are hard to sanitize or clean
  - Create bins/baggies of supplies for each student. Markers, scissors, crayons, etc. should all be individualized to one student and not shared between children
  - Create a cleaning schedule for the classroom to ensure that surfaces are cleaned regularly.
- Staff will continue to focus on the safe handling of learning resources
  - Library books will be set aside for a minimum of 72 hours before they are placed back in circulation
  - Learning Resources will be distributed by staff who have sanitized; students will follow physically distanced protocol to hand in resources; resources will sit for 72 hours once collected
  - Please see Appendix 5: Exchange of Materials Guidelines, in SRPSD return to school plan for more detailed information.
- The IA, Home Economics and Band classrooms as well as the computer lab will be sanitized before and after each class.

## Early Learning (Pre-Kindergarten/Kindergarten)

- Staff Parents/caregivers will hear from the school team to ensure that the re-entry guidelines are clear and they are confident with the re-entry plan.
- New Pre-K families will be contacted to arrange a time to tour the Pre-K classroom and meet the teacher/EA.
- Kindergarten students will participate in the gradual re-entry plan. Half the class will attend September 8<sup>th</sup> and 15<sup>th</sup> and the other half will attend Sept 10<sup>th</sup> and 17<sup>th</sup>. (Normal daily student attendance will resume Friday Sept 18<sup>th</sup>)
- We want Early Learning Education to be a great school experience - and we want our kids to be safe while having fun learning. To help keep our kids safe we will:
  - Teach healthy hygiene behaviors and ensure practices are established through teaching protocols and procedures to students (handwashing; covering coughs and sneezes; avoiding touching the face)
  - Support students with limiting physical contact (hugs and handshakes etc.) and instead encouraging “air high fives”, waves, winks, saying hello in sign language, giving the peace sign etc. Remember that young children are by nature physical and social beings
  - Hand wash before entering each play area
  - Utilize outdoor play spaces as much as possible
  - Utilize materials that delineate individual spaces to sit. (i.e. carpet squares, hoola hoops, tape on the floor, assigned chairs etc.)
  - Reduce the number of toys available. We have removed toys which are hard to sanitize or clean. This includes soft toys for example. Many materials and games can remain in use if children are instructed to wash their hands before and after use. Remind children to avoid putting toys/ materials in their mouths
  - Practice physical distancing at snack and lunch times. Food from home must not be shared with other children
  - Create bins/baggies of supplies for each student. Markers, scissors, crayons, playdough etc. should all be individualized to one student and not shared between children
  - Create a cleaning schedule for the classroom to ensure that surfaces and toys are cleaned regularly.

## Curriculum and Instruction

- The teaching of safety routines and plans will be prioritized as we begin back at Kinistino School. Teachers will be devoting additional instructional time to the teaching of hand hygiene, effective mask wearing, routines and strategies to support students in maintaining physical distancing.
- Teachers will be working with students in order to determine a starting point for instruction. This will guide teachers as we make decisions about teaching prerequisite knowledge or curriculum before introducing new curriculum outcomes.
- It is critical parents/caregivers and students are kind to themselves. It is natural to be concerned about, or frustrated with the potential loss of learning that may have occurred during supplemental learning. Try not to worry! As always, teachers will work with their students from where they are currently, and support them to grow as learners utilizing high yield teaching strategies.
- Staff will be using various platforms to facilitate learning
  - SeeSaw will be used from K -5; Google Drive/Classroom will be used in Grades 6-12, as tools to support in-class learning.
- Materials used for instructional purposes will be sanitized.
- At this time Band class will not be instrumental as we cannot accommodate the guidelines set forth by Saskatchewan Health but students will engage in many other exciting learning opportunities until the restrictions are lessened.
- Short-term Absence Supports
  - In the event that a student will be absent from school for a determined, short, period of time, the school team and parents shall collaborate to support the student’s continued growth in all subject areas in anticipation of the student’s return to the classroom

- In the event that a school's accommodation plan for a student determines that remote learning best aligns with the student's needs, the school team, division personnel and parents shall collaborate to implement a remote learning plan that ensures continued focus on the achievement of outcomes as identified in the student's Inclusion and Intervention Plan.

## Supporting Students with Intensive Needs

- Inclusion continues to be a core value at Kinistino School. Additional supports from the school team and the division's Intensive Supports team will continue to be available to respond to student needs as necessary.
- Existing Inclusion and Intervention plans for students with additional needs may be updated in order to:
  - Focus on transition plans to facilitate re-entry to school
  - Revise goals as necessary to ensure student health and safety
- Existing student safety plans will be reviewed and updated in collaboration with all stakeholders when necessary.
- In situations where a student cannot safely attend school for medical reasons, two scenarios may be considered in an accommodation process.
  - Remote learning may be considered for students whose medical restrictions make it unsafe for them to attend classes in the school setting. Contact the principal to discuss the accommodation process and determine next steps.
  - It may not be possible to support all students with intensive needs in person due to health and safety guidelines or with remote learning due to the nature of the student's educational program. In such cases [AP 154 - Temporary Exclusion of Students for Safety or Medical Reasons](#) shall be followed.

## Extracurricular activities

- In-person extra-curricular activities are on hold until further notice as per SRPSD Return to School Plan. Extracurricular activities will resume in compliance with the Saskatchewan: Sports and Activity Guidelines, Chief Medical Officer guidance, Ministry of Education and RPT, public health order directives as well as guidance from SHSAA return to sport protocols.

## Access to School Facilities

- Community use of the facility are postponed until further notice
- At this point, parents and caregivers are expected to limit their physical presence in school to situations that are essential. Upon arrival you must wear a mask, sign in, sanitize and check in at the main office.

## Caretaking & Maintenance

- High touch surfaces and areas will be cleaned and sanitized numerous times throughout the school day
- Students will help maintain personal spaces and equipment as part of learning personal responsibility.
- Staff will communicate with Caretaking staff when disinfecting of an area in addition to their regular routine is required (ie students occupy an area they are not normally in)
- All cleaning and disinfecting products are Health Canada approved.
- Student desks/eating areas will be wiped down before snacks and lunches

## Transportation

- Busing will only be provided for the delivery of students to and from school or school programs
- No field trips or extra-curricular trips will be supported until the School Division grants permission
- No guest ridership will be permitted
- Bus drivers will create and enforce seating plans that group together students who live in the same household
- Regular cleaning and sanitization of buses will occur in accordance with SRPSD transportation sanitization plans
- Masks or Face Shields will be worn by bus drivers

- Masks are required for students in grades 4-12 during bus transportation. Masks for students in K to Grade 3 are strongly encouraged. Refer to SRPSD Return to School Plan for more details.

## Parent Engagement & Support

- Communication with our Kinistino families is critical.
  - School Messenger will be a primary source of communication via email and text to parents who have provided their email address and permitted text message to schools for communication purposes. **\*\*If you have not provided the school with a current email address please do so ASAP**
  - Facebook and Instagram pages will also be utilized.
  - School communication channels and practices used to engage and connect with parents and families will be consistently applied across the school.
  - School Community Council meetings and AGM will be virtual to begin the year.
  - Teacher / parent meetings may be virtual or in person as long as we are able to align with Health authority guidelines on gatherings and SRPSD return to school plans.

